

NEFLIN Board Meeting Minutes

1/20/10

Present: Joan Blaylock, Dawn Bostwick, Laurel Crump, Carmen Cummings, Pat Dedicos, Barbara Gubbin, Katherine Moody, Brian Nesselrode, Brad Ward and Stacey Wiegleb.

Absent:

<p>Pat Dedicos called the meeting to order at 10:00 a.m. Welcome and introductions: Welcome Stacey Wiegleb to the Board.</p>	<p>Meeting called to order</p>
<p>Approval of 11/18/09 Minutes <i>Motion to approve September 2009 Minutes.</i> (Blaylock/Nesselrode). Motion carried</p>	<p>Minutes approved</p>
<p>Treasurer's Report <i>Treasurer's Report presented by Dawn Bostwick</i></p>	<p>Treasurer's Report</p>
<p>Welcome Joseph Bryan and Gary Harper from Adams & Harper accounting firm</p> <ul style="list-style-type: none"> • NEFLIN's 08-09 audit report "similar to last year" "presents fairly" and rated "clean opinion." • Mr. Bryan offered a welcomed review of all financial statements including liabilities, assets and company notes. • The management letter offered opportunities to strengthen internal control @ NEFLIN citing minor bookkeeping errors • Mr. Harper offered NEFLIN praise for its "exemplary accounting records." <p><i>Motion to approve 2008-2009 audit</i> (Gubbin/Blaylock). Motion carried.</p> <ul style="list-style-type: none"> • Dawn Bostwick suggested changing auditors every 5 years or so to keep a system of checks and balances in place for NEFLIN's own welfare. 	<p>Auditor's Report</p>
<ul style="list-style-type: none"> • Recap of MLC and state library meeting in Tallahassee on December 14th '09 including: *State Library kindly picking up DuPage teleconference program tab *Web conferencing software used by each of the MLCs and conversation concerning combining forces for a break in cost (NEFLIN currently uses OPAL and the cost is shared with JPL) *funding issues: the Governor's budget will be out at the end of January '10, stay tuned • Continuing Education minutes • NEFLIN Spring 2010 training • "Libraries and Handheld Devices" course looking for host sites, contact Patty for details • SSLLI next session (7th) will meet in 2 physical locations, as it has in previous years, with 6 F2F classes and 3 online sessions. SSLLI will meet in Ocala and Ft. Lauderdale. • Still searching for lease and sublet options and/or tenants, please refer any suggestions to Brad 	<p>Executive Director's Report</p>
<ul style="list-style-type: none"> • Recap of Farm Bureau Insurance presentation. NEFLIN staff is still looking over the options for the best fit. Deadline for decision is early March 2010. Tabled. • Workshop Registration database switch will continue to be shopped by Patty, but NEFLIN is going to make a change either way, 100%. Tabled. 	<p>Unfinished Business</p>
<ul style="list-style-type: none"> • Preparing 2010-11 LSTA grant applications including technology conference and onsite training. General interest in presenting a LYRASHIS program called 20 Questions; this would be onsite training in the counties and useful to both professional and paraprofessional workers. • Board asked for more training courses on copyright. • General interest in launching "23 Things II" or "23 More Things" program • General interest in a "visiting library / mentor / exchange" program where professionals and paraprofessionals have a chance to visit other branches and facilities for training and networking purposes • Discussion: "Clearinghouse" as per strategic planning: how to best approach, set up, launch, manage, and upkeep the concept. Questions posed to and by Board: *Is this something we want to produce? *Is there/ Who is our audience? *How will content be maintained? *What is the best vehicle for content (database, listserv, Facebook, Wiki, Google doc, etc.)? *Is there a financial commitment? <p><i>Motion to form subcommittee to discuss opportunities and formulate options</i> (Bostwick/Moody). Motion carried</p>	<p>New Business</p>

<ul style="list-style-type: none"> • Thank you Brad Ward for helping interview upper management positions at JPL! • Barbara Gubbin has been elected as the Northeast Florida rep on the FLA Board. We are proud of you, Barbara! • Dawn Bostwick, along with Nassau County Public, celebrates many great programming successes with her Big Read programming. Please visit www.nassaureads.com and check it out. Way to go Dawn! 	Announcements
The meeting adjourned at 11:49 am. The next Board meeting will be held Wednesday, March 17 th 2010, NEFLIN offices from 10am – 12pm.	Next meeting

Respectfully submitted,

Katherine Moody
Secretary